



Constitution and Bylaws of Greater Lansing Telangana Community (GLTC)

Article I - Name

The name of this organization is the Greater Lansing Telangana Community, hereinafter stated as the "GLTC". The GLTC is a non-profit organization and is registered under the laws of the State of Michigan and is located in Lansing area.

Article II - Purpose

The GLTC is a non-profit organization which is dedicated to provide a platform for people of Telangana (A newly formed state in India) origin and Indian Diaspora in and around Lansing to come together for cultural awareness and community development.

Article III - Objectives

1. Building a platform for our younger generations about Indian, Telangana Culture and heritage.
2. To promote Telangana region specific festivals like Bathukamma, Vanabhojanalu and Bonalu.
3. To strengthen cultural identity of Telangana among Telangana diaspora living in and around Lansing.
4. To preserve and proliferate the Telangana culture and heritage and maintain the identity of Telanganites.
5. To help the Government and people of Telangana by providing valuable suggestions and financial assistance to improve the basic amenities like education, food, water and shelter for the people of Telangana.
6. To support and assist in humanitarian causes and local charity events.

Article IV - Membership

1. GLTC membership is open to individuals and organization, interested in promoting GLTC objectives listed in Article 3. Membership is not discriminated on the basis of region, religion, age and gender.
2. GLTC requires no membership fee to enroll as a member. Membership form can be accessed from GLTC web site (www.lansingtelangana.org) and can be registered by providing details required on website.

Article V - General Body

Around October every year a general body meeting is held for the purpose of electing the Executive Board, amending the Constitution and bylaws, if any, and decide the GLTC Events Calendar for next year. The location of the meeting is to be fixed by the board.

Article VI - Executive Board



Section 1. Composition

The Executive Board shall consist of 10 members- four (4) board members, Sports Secretary, Cultural Secretary, Treasurer, General Secretary, Vice President and The President. All the executive board is nominated by the members at General Body meeting. All board members shall serve until their successors are duly nominated and qualified.

Section 2. Term of Office

The term of office for all the executive board members shall be two years.

Section 3. Board, Duties and Functions

- a. **President:** The members of Organization shall elect one of its members as President for a term of two (2) years. To be eligible to be the President, the member shall have one (1) year of prior history of serving "GLTC" in the executive board. The President shall preside over all the meetings of board members and regular members. The president can act only with the explicit authorization of the Board Members.
- b. **President-Elect:** The members of Organization shall elect one of its members as Vice-President for a term of two (2) years. To be eligible to be the Vice-President, the member shall have one (1) year of prior history of serving "GLTC" in the executive board. The Vice-President shall be the public relations liaison of the board and the organization.
- c. **General Secretary:** The members of Organization shall elect one of its members as General Secretary for a term of two (2) years. To be eligible to be the General Secretary, the member shall have one (1) year of prior history of serving "GLTC" in the board. The General Secretary shall prepare quarterly progress reports of all the events and activities taken by GLTC and submit it to the Board. The General Secretary shall preside over all the meetings of board members and regular members.
- d. **Treasurer:** The members of Organization shall elect one of its members as Treasurer for a term of two (2) years. To be eligible to be the Treasurer, the member shall have one (1) year of prior history of serving "GLTC" in the executive board. The Treasurer is responsible for maintaining the day to day financial activity of the organization. The treasurer servers as the custodian of the funds and is responsible for all major expenditures, income and bills of GLTC. The treasurer is also responsible for operating the bank account in the name of GLTC.
- e. **Sports Secretary:** The members of Organization shall elect one of its members as Sports Secretary for a term of two (2) years. To be eligible to be the Sports Secretary, the member shall have one (1) year of prior history of serving "GLTC" in the board. The Sports Secretary shall be responsible to conducts all sports events. Responsibilities include reserving venues, facilitating teams and sports.
- f. **Cultural Secretary:** The members of Organization shall elect one of its members as Cultural Secretary for a term of two (2) years. To be eligible to be the Cultural Secretary, the member shall have one (1) year of prior history of serving "GLTC" in the board. The Cultural Secretary shall be responsible to conducts all cultural programs at events organized by GLTC.



Responsibilities include reserving venues, screening applicants, preparing program schedules and in charge on event day.

- g. Board Members: Interested members can nominate him/her self or other as Board Members. The term of board members is two (2) years. To be eligible to be the Board Members, the member shall be recommended by any other members having one (1) year of prior history of serving "GLTC". The board members are responsible to promote awareness and get new members to the organization, assist in planning major cultural events, maintain website, social media accounts, organize sports events, co-ordinate, plan and conduct the cultural programs for all events/activities initiated by GLTC.
- h. Advisory Committee: Ex-officio and founding members will be part of this Advisory group. The main responsibilities of this group is to monitor the proper functioning of Executive Board.

Section 4. Meetings

- a. Regular Meetings of the Board Members shall be held at least four times a year, the location of the meeting and time will be decided by the President in coordination with other Board Members. The Agenda shall be prepared by General Secretary in consultation with Board Members. The Vice-President shall send the meeting minutes to all Board of Directors within two weeks of the conclusion of the meeting.
- b. Special Meetings of Board Members can be called by President, Vice-President or majority of Board Members to discuss the purpose of which such special meeting is to be called.
- c. Event Coordination Meetings shall be scheduled by the President or Vice-President to track the updates on arrangements made for events organized by GLTC.
- d. Any communication made between the board members or members, the use of electronic mail shall be deemed to satisfy such requirement.

Section 5. Vacancies/Removal

All vacancies in any unexpired term of the board shall be filled with active members through Executive Board appointment. A Board Member can be removed from the office by a majority vote of full members in good standing if needed.

Article VII - Operating Procedures

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Section 2. Website and Social Media Maintenance

GLTC will maintain its website (www.lansingtelangana.org) and its Facebook account. The content in these two areas will be decided by the Executive Board to adhere with the objectives described in Article 3. A specific board member will be assigned to maintain website and Facebook account.

Section 3. Events Calendar

The Executive Board is responsible to prepare the list of events with tentative dates for next year in their quarter 4 Board Meeting. This shall contain dates for board meetings, General Body Meeting, Bathukamma, Vanbhajanalu, SriRama Navami (SeethaRama Kalyanam) celebrations.

Section 4. Limitations

- a. No decision or action deferring the Objectives of GLTC either by board or any committee will not be authorized.
- b. All decisions made in the board meetings are highly confidential and are not disclosed to any other without a written permission obtained by the Board.
- c. All expenditure shall be incurred by Board authorization.
- d. GLTC is not affiliated with any national or local organizations. GLTC may enter into mutually beneficial agreement with other organizations until and unless agreed by Executive Board.
- e. No part of the assets of GLTC shall be distributed to any individual, except when authorized by Board.
- f. GLTC owns full rights on all digital media records taken during the events organized by GLTC to be used with website and social media accounts. If any exemption is needed a written communication must be made to board@lansingtelangana.org and considerations will be made on a case by case basis.

Article VIII - Amendments to Constitution and Bylaws

1. Any active member who desires to have a change in Bylaws or Constitution shall first submit a written request to President at president@lansingtelangana.org or Vice-President at vicepresident@lansingtelangana.org.
2. Changes shall be then discussed and reviewed and accepted by a voting process by the current term Board Members with a majority vote.

Article 9 - Contractual Obligation



The four Executive Officers of GLTC shall sign on behalf of the Board, the contracts or agreements approved by the Board in accordance with Bylaws.

Authenticity of this document has been approved by: